

**CHUCK PHYLE II**  
SUPERVISOR

**CARI J. NEUBECK**  
CLERK

**PAUL A. BROWN**  
TREASURER

OAKLAND COUNTY, MI



ESTABLISHED 1837

# INDEPENDENCE TOWNSHIP

*Experience Everything*

## TRUSTEES

DAVID HAYWARD

SAM MORACO

THERESA A. NALLAMOTHU

JIM TEDDER

## BOARD OF TRUSTEES REGULAR MEETING AGENDA

Join Meeting

**DATE AND TIME:** June 24, 2025 at 6:00 p.m.

**LOCATION:** Independence Township Hall

6483 Waldon Center Drive, Clarkston, MI 48346

The Meeting will be held in-person in the Township Hall Meeting Room. The public has the option to attend virtually via Microsoft Teams.

The video conference can be accessed by clicking on the green *Join Meeting* button above.

Public comment and questions will be accepted during the meeting at an appropriate time. The Chair of the Meeting will explain the procedure and rules. Prior to the meeting, you may also send correspondence, regarding this meeting to the Township Supervisor, 6483 Waldon Center Drive, Clarkston, MI 48346 or by email to [supervisor@indtwp.com](mailto:supervisor@indtwp.com). A copy of the meeting materials may be found on the Township's website or reviewed at the Township Clerk's Office.

### A. CALL TO ORDER

### B. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

### C. ROLL CALL

### D. APPROVAL OF AGENDA: Agenda additions or deletions require a majority vote of Board Members present.

### E. BOARD / PUBLIC ANNOUNCEMENTS: Board Members and/or individuals in the audience may make a statement containing information about a recent or upcoming event.

### F. PUBLIC COMMENT: After being recognized by the Chair, individuals in the audience may address the Township Board. Speaker must go to the podium, and identify herself or himself, limiting their comments to not more than five (5) minutes regarding items that do not appear on the agenda.

### G. PUBLIC HEARING: None

### H. PRESENTATIONS AND REPORTS:

#### 1. Presentation: 2024 Financial Audit (Linda Vance, Finance Director)

### I. CARRYOVER / POSTPONED AGENDA ITEMS: None

### J. CONSENT AGENDA:

#### 1. Request to Approve the Board of Trustees Regular/Closed Session Meeting Minutes of May 20, 2025 (Cari J. Neubeck, Clerk)

2. Request to Approve the June 17, 2025 Check Run Including ACH (\$555,771.15) Ratify the June 3, 2025 Check Run Including ACH (\$1,026,344.02) May 23, 2025 and June 6, 2025 Payroll (\$366,233.05 / \$389,698.35) and the April 2025 EFT/ACH/Wire Activity (\$672,366.76) (Cari J. Neubeck, Clerk)
3. Request to Approve Policy Amendment: Accounts Payable Policy (Cari J. Neubeck, Clerk)
4. Request to Approve 2025 Budget Amendment #4a: Correct Budget Amendment #4 (Chuck Phyle II, Supervisor)
5. Request to Approve 2025 Budget Amendment # 16: Funding for Chestnut Hill Farms, Spring Lake North and Sheringham Woods Subdivisions SAD's (Linda Vance, Finance Director)
6. Request to Approve Fireworks Display Permit for 2025 Lake Oakland Fireworks Fund/American Legion Post (Chuck Phyle II, Supervisor)
7. Request to Accept NOTA Interlocal Community Contracts for Transferred Funds (Lisa Christensen, PRS Director)
8. Request to Adopt Resolution No. 2025-020: Dementia Friendly Community Designation (Jennifer Angus, Senior Community Center Supervisor)
9. Request to Approve PY2024 Community Development Block Grant (CDBG) Public Service Contract with the City of the Village of Clarkston (Lisa Christensen, PRS Director)
10. Request to Ratify Brady Lodge Rental with Alcohol: June 14, 2025 (Lisa Christensen, PRS Director)
11. Request to Approve Brady Lodge Rental with Alcohol: Sunday, July 6, 2025 (Lisa Christensen, PRS Director)
12. Request to Approve Brady Lodge Rental with Alcohol: Friday, July 11, 2025 (Lisa Christensen, PRS Director)
13. Request to Approve Brady Lodge Rental with Alcohol: Saturday, October 4, 2025 (Lisa Christensen, PRS Director)
14. Request to Approve Brady Lodge Rental with Alcohol: Saturday, October 11, 2025 (Lisa Christensen, PRS Director)

**K. ITEMS REMOVED FROM THE CONSENT AGENDA:** Items removed from the Consent Agenda at the request of a Board member for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner as **L. REGULAR BUSINESS**.

**L. REGULAR BUSINESS:** *After being recognized by the Chair, members of the public shall have the opportunity to address the Township Board on items listed on the agenda. Speaker must go to the podium and identify herself or himself and limit their comments to not more than five (5) minutes. There shall be no further comment received from the public once the item has been brought back to the Board for discussion and a vote. However, in limited situations, further comment may be permitted.*

1. Request to Appoint Board and Committee Member: Parks, Recreation & Seniors Advisory Committee (Lisa Christensen, PRS Director)
2. Request to Appoint Board and Committee Member: Video Center Administrative Board (Chuck Phyle II, Supervisor)
3. Request to Approve Second Reading and Adoption of Revisions to Ordinance: Chapter 6, Article 2, Sections 6-20 & 6-21 – Speed Exhibitions (Brian Oppmann, Planning & Zoning Director)
4. Request to Second Reading and Adoption of Amendment to Zoning Ordinance: Chapter 50, Section 3.09 to add a new Section 3.09(E) – Signage for Public Hearings (Brian Oppmann, Planning & Zoning Director)
5. Request to Approve Purchase of 2020 Ford Transit Model 250 for Independence Television (John Ehlke, Station Manager)
6. Request to Accept Proposal: M-15 Lift Station Generator Purchase and Replacement (David McKee, DPW Director)
7. Request to Accept Proposal and Approve Agreement: Assessment Administration Services, LLC for Assessing Services (Chuck Phyle II, Supervisor)
8. Request to Adopt Resolution No. 2025-021: Closure of Bluegrass Road During I-75 Construction (Chuck Phyle II, Supervisor)
9. Request to Approve Policy Amendment: Procurement, Petty Cash, Credit Card Policy (Chuck Phyle II, Supervisor)
10. Request to Approve Policy Amendment: Special Assessment District Public Road Improvement Policy (Chuck Phyle II, Supervisor / Paul Brown, Treasurer)
11. Request to Approve Indemnification Hold Harmless Agreements: Sheringham Woods HOA Road Paving SAD 1, Spring Lake North HOA Road Paving SAD 2, Chestnut Hill Farms HOA Road Paving SAD 3 (Chuck Phyle II, Supervisor / Paul Brown, Treasurer)
12. Request to Adopt Resolution No. 2025-022, 2025-023, 2025-024: Prepayment of 2025 SAD #1 Sheringham Woods, SAD #2 Spring Lake North, SAD #3 Chestnut Hill Farms (Chuck Phyle II, Supervisor / Paul Brown, Treasurer)

**M. CLOSED SESSION / BUDGET SESSION / STUDY SESSION:** None

**N. COMMUNICATIONS / FUTURE AGENDA ITEMS / REPORTS:**

1. **Report:** Fire Department Monthly Report – February 2025
2. **Report:** Fire Department Monthly Report – March 2025
3. **Report:** Fire Department Monthly Report – April 2025
4. **Report:** Fire Department Monthly Report – May 2025
5. **Report:** Building Department – May 2025
6. **Report:** Oakland County Sheriff's Office – May 2025
7. **Minutes:** Planning Commission – April 10, 2025
8. **Minutes:** Planning Commission – May 8, 2025
9. **Minutes:** Zoning Board of Appeals – May 7, 2025
10. **Minutes:** DDA Board – April 16, 2025
11. **Minutes:** Residential Open Space Advisory Committee – March 12, 2025
12. **Minutes:** Residential Open Space Advisory Committee – April 9, 2025
13. **Minutes:** Residential Open Space Advisory Committee – May 14, 2025
14. **Minutes:** Investment Advisory Committee – February 13, 2025
15. **Minutes:** Audit Advisory Committee – February 19, 2025

**O. BOARD MEMBER COMMENTS**

**P. ADJOURNMENT**

**NOTICE:** Persons with disabilities needing accommodations for effective participation in this meeting should contact the Township Clerk at (248) 625-5111 at least two working days in advance of the meeting. An attempt shall be made to provide reasonable accommodations.